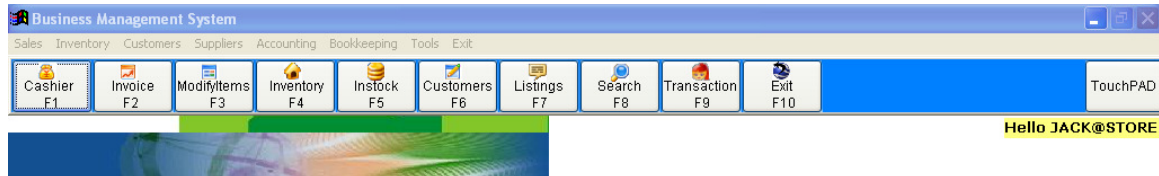




Business Management System



Card Transaction Services Inc.

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Multi-user

Developed by: Card Transaction Services Inc.

250 Cochrane Drive, Unit 5, Markham, Ont. Canada

Tel: (905) -513-7088

Website: <http://www.cardtransac.com>

1. Install the software

1) Where to get the software

We provide a free demo version of BMS.

Go to <http://bms.cardtransac.com/bms/BMSsetup.exe> download it. Or contact us to ask for an installation CD. Log on to <http://easypos.life2fun.info> to get more information.

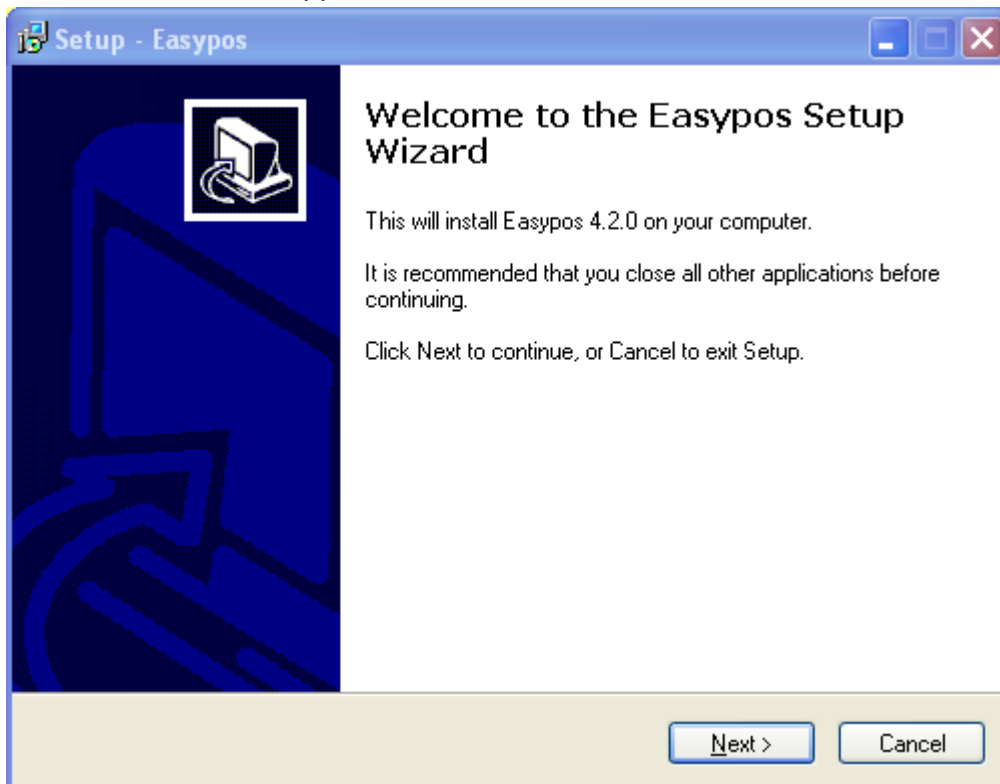
2) Installation

We provide two methods to install BMS, a) installation through a CD; b) installation through a downloaded program BMS.EXE. Either method a) or b), it will take two steps to complete the installation.

First, install the demo version.

Second, run the BMS, and click [Activate] button to activate it to become a full version.

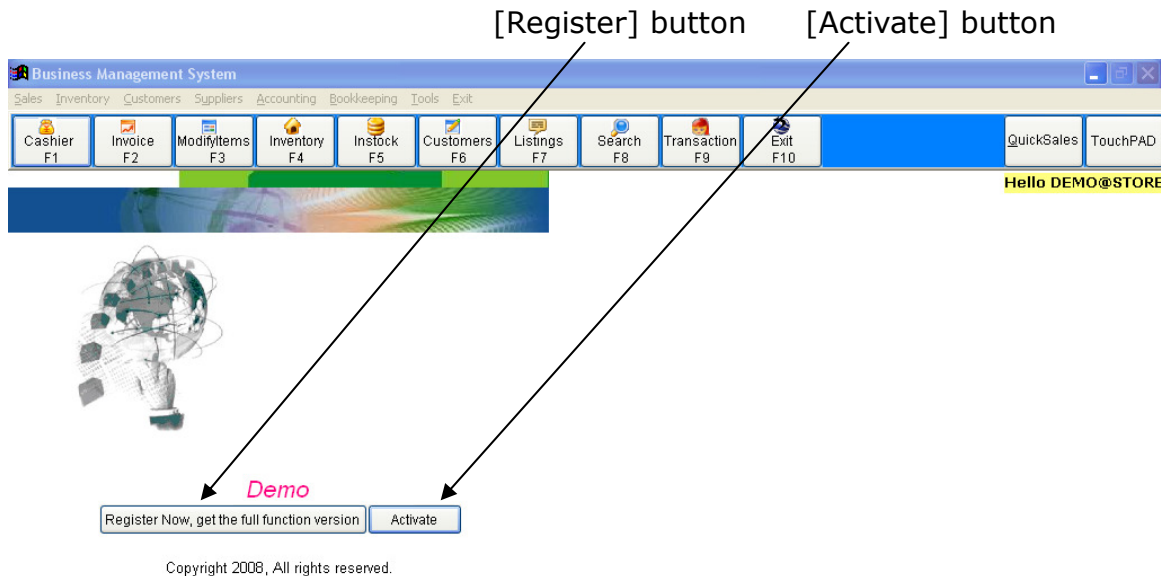
- If you install BMS from the installation CD, please follow the installation guide README.TXT in the CD.
- If you download the software from our website, you can just simply double click the BMSsetup.EXE you downloaded, and then follow the instruction to install it. An installation window appears as below:



3) How to get the activation code

Contact us to buy an Activation Code or buy it online at:

<http://bms.cardtransac.com/BMS.htm> or click the [Register] button in the demo version of BMS as below:



Stand-alone

4) Activate the software

After you have bought an Activation Code, you will receive an email that includes a file like **activexxxx.zip** (xxxx should be 4 digits) or an activation key. To activate the software BMS, run the BMS demo version and simply click [Activate] button, and then activate over Internet or provide where the activexxxx.zip stored path. Click [ok], everything will have been done. When you restart BMS, a new full version will appear in front of you.

5) Set up a remote environment

The BMS is designed for not only running in a single computer, but also with multi store and multi cashier networking via Internet/Intranet. If you want BMS to run on Internet, you have to set up a remote environment. That includes the conditions,

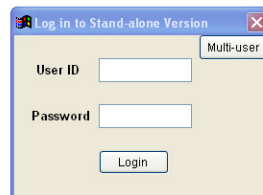
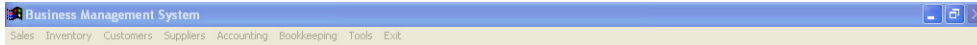


- a) A server connecting to Internet with a static IP address or a domain name which can be accessed over Internet, or have a hosting of SQL server.
- b) Install a Database in the server, such as MySQL, MS SQL Server, Oracle, or etc. and its ODBC interface in your client computer. For the detail of Database server installation, please consult for the Database administrator.
- c) Have a database account with the privilege to access a created database and set up an ODBC DSN in your client computer.

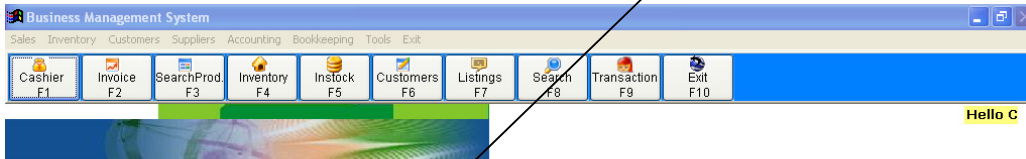
(Ask the Database Administrator to prepare for all these things)

2. System Functions Overview

• Getting start



• After log in



Your company's name



Tangency Solution

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Stand-alone



System Men Overview

Sales

Cashier

Start Sales

Cashier In

Cashier Out

Drawer Records

Cancel Invoices

Produce Invoices

Reprint Existing Invoices

Transaction History

Sales Analysis

Sales Report

Items Sales Report

Operator Sales Report

Location Sales Report

Period Sales Report

Sales/Purchase Report

Category Sales Report

Cashier Closing Report

Cashier Current Report

Inventory

Inventory Items Check-in

Items Check-in Revising

Show Inventory Status

Print Inventory Status

Items Coding

Items Pricing

Modify Items

Modify Category

Customers

New Customers

Customer Listings

Search Customers

Suppliers

New Suppliers

Supplier Listings

Search Suppliers

Accounting

Accounts Receivable



- Accounts Payable
- Cust. Pymt. Pending List
- Invo. Pymt. Pending List
- Gift Card Issuance

Bookkeeping

- Manual Bookkeeping
- Batch Close
- History Records
- Print Statement

Tools

- New/Edit Connection
- Switch System
- System synchronizing
- User Management
- Backup Database
- Restore Database
- Export data to Excel
 - Items
 - Customers
 - Suppliers
 - Invoices
- Check for updates
- Configuration
 - Global Parameters
 - Local Parameters
- Change Password
- Achievement
 - Achieve Sale Data
 - Retrieve Achieves
- Restore to Factory Defaults
- License Refresh

Exit

- About
- Logout
- Quit

3. Operation guide

1) Sales

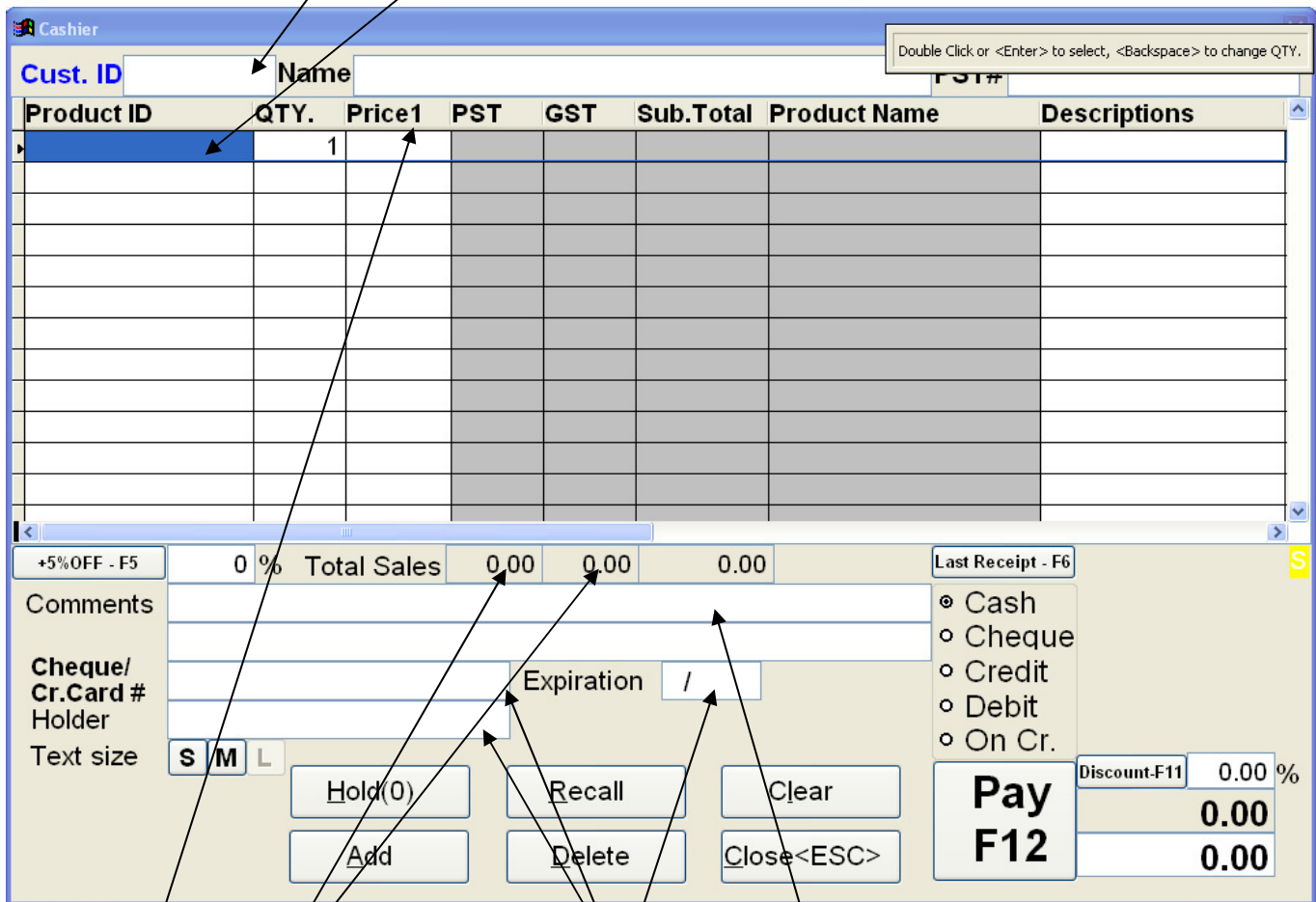
BMS supports three kinds of interface for selling items.

• Cashier (Start Sales F1)

a) Standard

Enter a customer ID or double click or <Enter> will pop up a window to select a customer

Enter a product code is being sold through keyboard or barcode scanner, or double click or <Enter> will pop up a window to select a product



The screenshot shows the 'Cashier' software interface. At the top, there are input fields for 'Cust. ID' and 'Name'. Below these is a table with columns: Product ID, QTY., Price1, PST, GST, Sub.Total, Product Name, and Descriptions. The first row of the table has '1' in the QTY. column. Below the table, there are several buttons and fields: '+5%OFF - F5', '0 %', 'Total Sales', '0.00', '0.00', '0.00', 'Last Receipt - F6', 'Comments', 'Cheque/ Cr.Card #', 'Holder', 'Text size' (with buttons S, M, L), 'Expiration /', 'Pay F12', 'Discount-F11', '0.00 %', '0.00', '0.00', 'Hold(0)', 'Recall', 'Clear', 'Add', 'Delete', 'Close<ESC>'.





The comments will appear on the invoice

Collection of credit card information if customer pays by credit card

Double click will set to 0, and double click again will restore to the original value

Click to use another price

b) Touch Screen

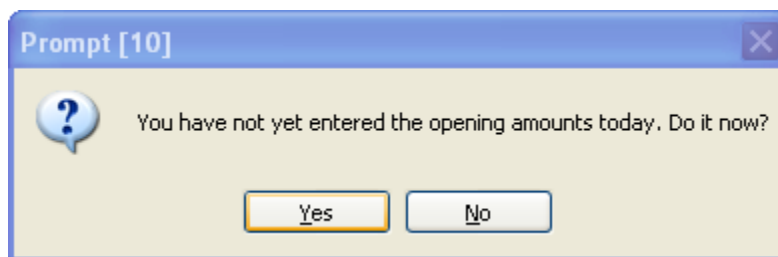
 		Customers Name	Look Up	Gift Card	Coupon	Reservat	Reservat	Sales : JACK	STORE
Aa Bb Cc Dd Ee Ff Gg Hh Ii Jj		Down Payment	Leasing to Purc	Leasing to Own	Leasing Monthly	Ownership Chang	1 Change Pinpad 56.50 1 Set up Fee (Debit only) 31.64		
		Information Cha	Replace Termina	Replace Termina	ISO Service Cha	Prepaid Phone C			
		Debit Card Haul	Credit Card Hau	Debit & Credit	Change Pinpad	Set up Fee (Deb			
		Debit & Credit	ATM Network Set	Set up Fee	Delivery/Traini	Termination Fee	Sub Total 78.00 PST+GST 10.14 Total 88.14		
		Service	Shipping Fee	Repair	SIM Card Monthl	Next	Revise  		
Search									
Cancel	Void	Hold	Misc	OpenDraw	Visa	Master	Amex	Close	Pay
	Discount (- 5%)	Discount (0%)	Discount (+ 5%)	Account	Cash	Debit	Cheque		
Provided by CTS. TEL: 905-513-7088									

c) Supermarket (<Delete>+<Backspace>)

[illegible]

<Example for a Supermarket>

After log in the BMS, if the cashier hasn't entered the opening amount, a message box pops up:



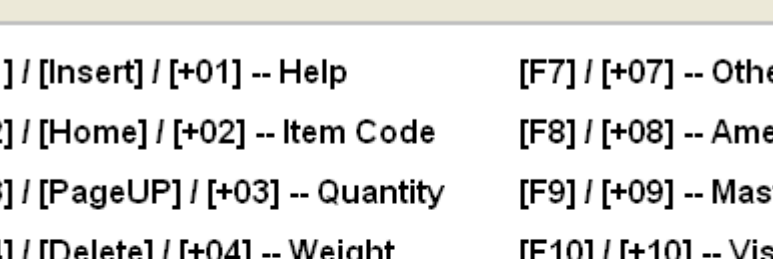
* Usually click [Yes] at the beginning of a shift for the cashier

Click [Yes] to enter the open amount. And then enter to the selling screen:

[illegible]

1、Cashier operating instructions

- a) *F1(+01): For Help, the Help window pops up*

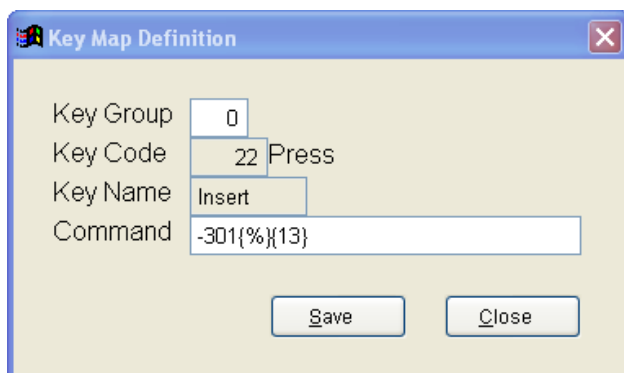


Help

[F1] / [Insert] / [+01] -- Help	[F7] / [+07] -- OtherCR
[F2] / [Home] / [+02] -- Item Code	[F8] / [+08] -- Amex
[F3] / [PageUP] / [+03] -- Quantity	[F9] / [+09] -- Master
[F4] / [Delete] / [+04] -- Weight	[F10] / [+10] -- Visa
[F5] / [End] / [+05] -- Customer	[F11] / [+11] -- Debit
[F6] / [PageDown] / [+06] -- Clear	[F12] / [+12] -- Cash

OK

- b) *F2(+02): Code/Price input. Whenever press F2 on the selling screen, return to the Code/Price input status, the Code/Price Input Box turns yellow, system waits for scanning bar code or keying in code or price.*
- c) *F3(+03): Quantity input. Whenever press F3 on the selling screen, return to the Quantity input status, the Quantity/Weight Input Box turns yellow, system waits for inputting quantity.*
- d) *F4(+04): Weight pick up/input. Whenever press F4 on the selling screen, system picks up the weight if there is something on the scale. If nothing on the scale, return to the Weight input status, the Quantity/Weight Input Box turns yellow, system waits for keying in weight.*
- e) *F5(+05): Customer input. Whenever press F5 on the selling screen, return to the customer input status, the Code/Price Input Box turns yellow, system waits for inputting customer information. Press F5 one more time to print the last receipt.*
- f) *Clear the Selling Item Window. Whenever press F6 on the selling screen, the Selling Item Window is cleared.*
- g) *F7(+07): Pay by other credit card.*
- h) *F8(+08): Pay by Amex credit card*
- i) *F9(+09): Pay by Master credit card*
- j) *F10(+10): Pay by Visa credit card*
- k) *F11(+11): Pay by debit card*
- l) *F12(+12): Pay by cash*
- m) *+20 to +29 set the Key Map group*
- n) *+30 pop up a Key Map definition box*



The dialog box titled "Key Map Definition" contains the following fields and buttons:

- Key Group:** A text box containing the value "0".
- Key Code:** A text box containing the value "22".
- Key Name:** A text box containing the value "Insert".
- Command:** A text box containing the value "-301{%}{13}".
- Buttons:** "Save" and "Close" buttons at the bottom right.

* Command can be input to the Code/Price box directly. And also can be assigned to a shortcut key.
 Command format: <tax(1 digit)><category(sys define)><price><Enter>

2、 Selling procedure

-- Scan to pick the item.

. When a “DU” sounds from the scanner and a “DU” sounds from the computer, that means the item is successfully picked up to sell.

. When no “DU” sounds from the scanner or no “Du” sounds from computer, that means could not pick up the item. Must scan again.

. When a “DU” sounds from the scanner and 3 “DU” sounds from the computer, that means the item is not in database. Must manually input code or price to sell.

. When a “DU” sound from the scanner and 2 “DU” sounds from the computer, that means the bar code is duplicated. An item list window pops up. Select one from them.

-- Key in the item code to sell

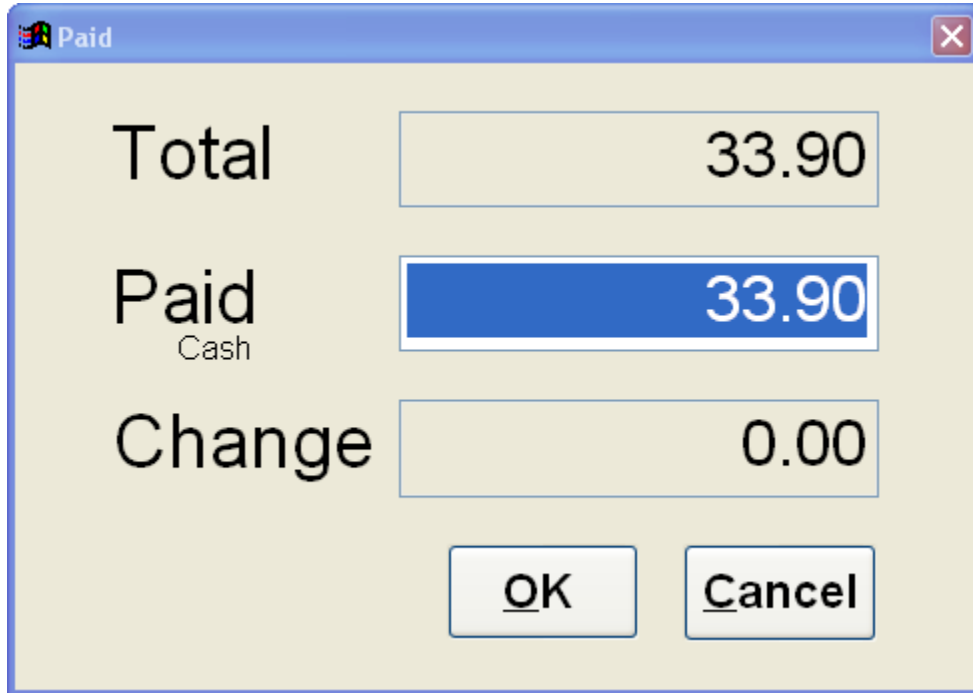
. Same as above except no sound from the scanner.

-- Directly input price to sell

. Press [←] to turn on PST or press [→] to turn on GST if applicable, input price, and then press a department key ([Insert], [Home], [PageUp],[Delete], [End], or [PageDown]).

. After successfully pick up an item, if it needs weighting, press F4 to pick the weight.

. After all items are input to the Selling Item Window, press one of the function key from [F7] to [F12] to make an assigned payment, a payment window pops up,



A screenshot of a software dialog box titled "Paid". The dialog box has a blue title bar with a close button (X) in the top right corner. The main area is light beige and contains three rows of labels and input fields. The first row is "Total" with a text box containing "33.90". The second row is "Paid" with "Cash" written below it, and a blue text box containing "33.90". The third row is "Change" with a text box containing "0.00". At the bottom of the dialog box are two buttons: "OK" and "Cancel".

Total	33.90
Paid Cash	33.90
Change	0.00

OK Cancel

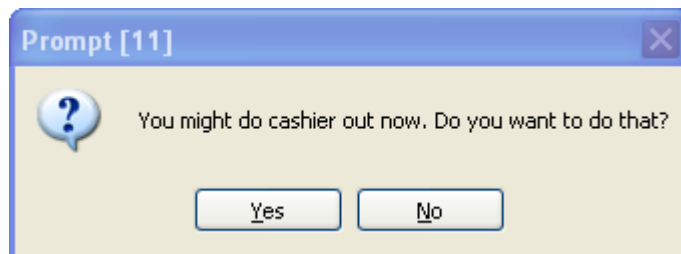
Click [OK] to complete. The receipt is printed out and the cash drawer opened.

3、 Change/Refund/Void an item

- 1) *If the item is the last one on the selling lists, Press [F3] to change quantity to 0(Void) or any other number.*
- 2) *If the item is not the last one on the selling lists, scan or key in to pick up an item on the selling screen, press [F3] to change the quantity to a deducted number (minus).*
- 3) *Quick Refund/Void one item*
Press [/] on the Code/Price Input Box, scan or key in the item code.

4、 Take a break

If the cashier wants to leave the cash drawer temporarily, press [ESC], a message box pops up:



Usually click [No] if the cashier is not off duty. And then the log in box shows up.

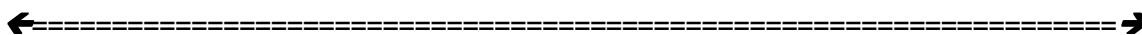
5、 Re-log in

When the cashier comes back, input the User ID and Password to re-log in, it shows the system main window,

Press [Delete][Backspace] to enter the selling screen again.

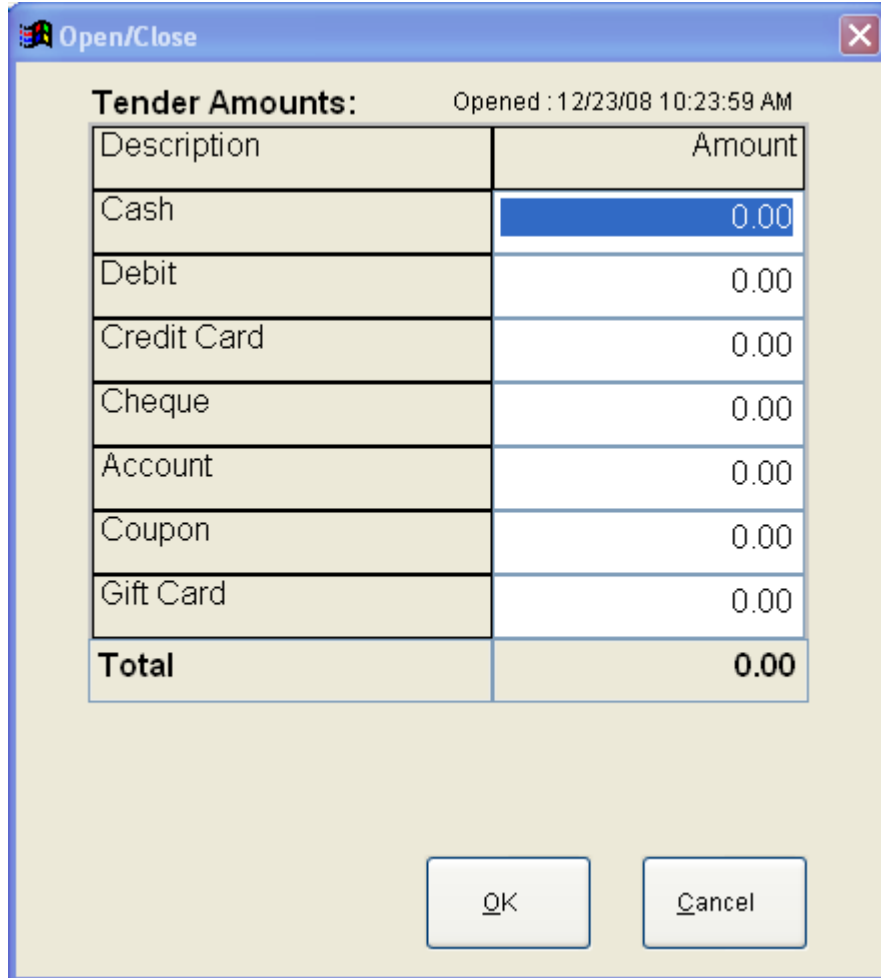
6、 Exit System

Press [ESC] to exit the selling screen, the cashier out message box pops up. Usually press [Yes] if off duty, and then press [ESC] again to exit to Microsoft Windows desktop.



- **Cashier In**

At the beginning of daily sales, the cashier must open the drawer and enter the amount of opening balance.



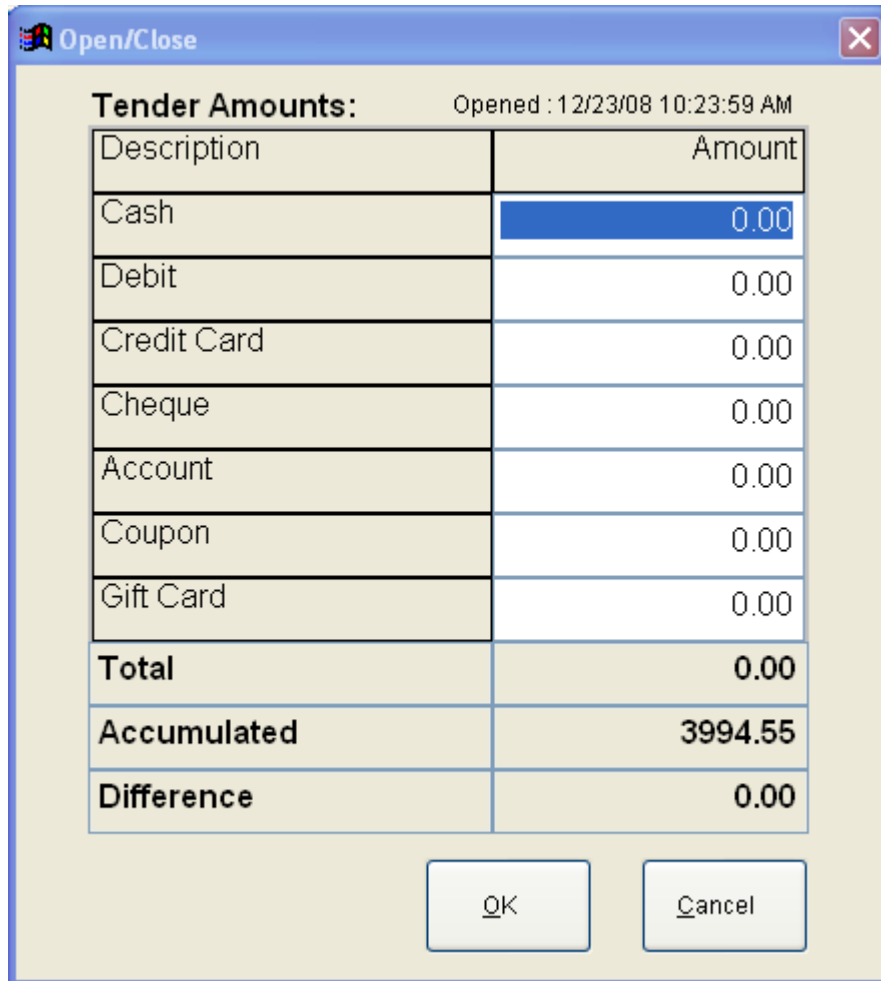
The image shows a software dialog box titled "Open/Close" with a close button (X) in the top right corner. Inside the dialog, the text "Tender Amounts:" is followed by "Opened : 12/23/08 10:23:59 AM". Below this is a table with two columns: "Description" and "Amount". The table contains the following rows: "Cash" (0.00), "Debit" (0.00), "Credit Card" (0.00), "Cheque" (0.00), "Account" (0.00), "Coupon" (0.00), "Gift Card" (0.00), and "Total" (0.00). The "Cash" row is highlighted with a blue background. At the bottom of the dialog are two buttons: "OK" and "Cancel".

Description	Amount
Cash	0.00
Debit	0.00
Credit Card	0.00
Cheque	0.00
Account	0.00
Coupon	0.00
Gift Card	0.00
Total	0.00

OK Cancel

• Cashier Out

At the end of day, the cashier must enter the amount of closing balance.



Open/Close (X)

Tender Amounts: Opened : 12/23/08 10:23:59 AM

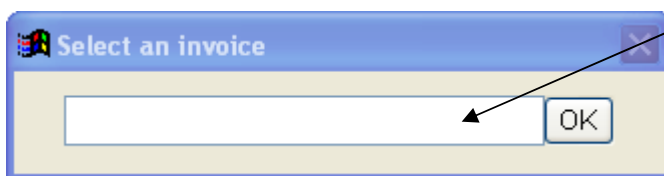
Description	Amount
Cash	0.00
Debit	0.00
Credit Card	0.00
Cheque	0.00
Account	0.00
Coupon	0.00
Gift Card	0.00
Total	0.00
Accumulated	3994.55
Difference	0.00

OK Cancel

• Drawer Record

Display the records of the cash drawer's open/close.

• Cancel Invoices



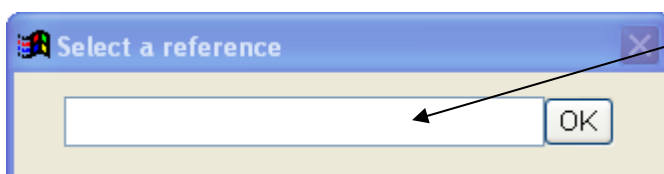
Select an invoice (X)

Text input field: _____

OK

Double click or <Enter> to select an invoice which will be canceled

• Produce Invoices



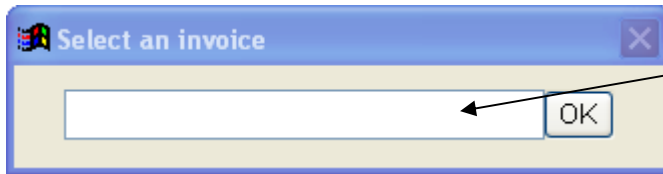
Select a reference (X)

Text input field: _____

OK

Double click or <Enter> to select a transaction which has not been invoiced

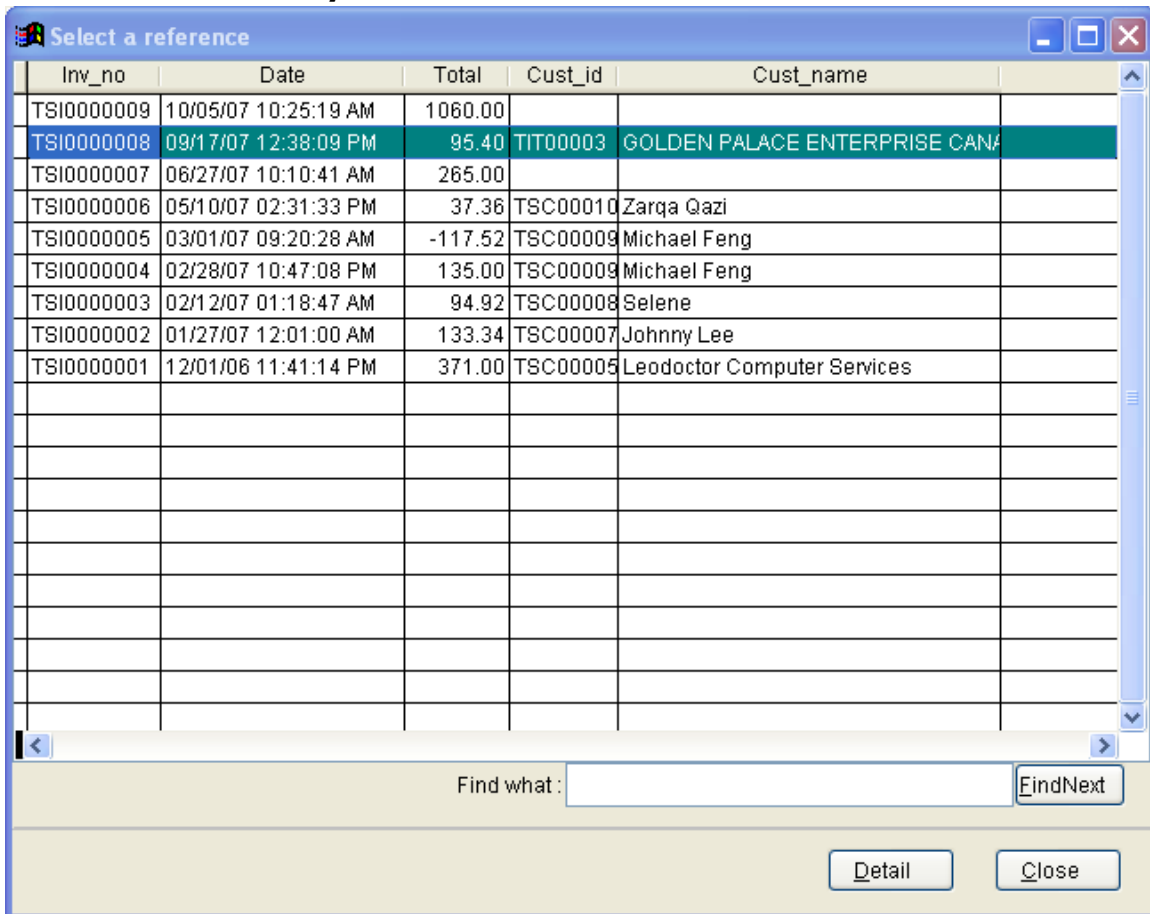
• Reprint Existing Invoices



A dialog box titled "Select an invoice" with a close button (X) in the top right corner. It contains a text input field and an "OK" button. An arrow points from the text input field to the "OK" button.

Double click or <Enter> to select an existed Invoice which will be print out

• Transaction History



A dialog box titled "Select a reference" with standard window controls (minimize, maximize, close) in the top right corner. It contains a table with the following data:

Inv_no	Date	Total	Cust_id	Cust_name
TSI0000009	10/05/07 10:25:19 AM	1060.00		
TSI0000008	09/17/07 12:38:09 PM	95.40	TIT00003	GOLDEN PALACE ENTERPRISE CANA
TSI0000007	06/27/07 10:10:41 AM	265.00		
TSI0000006	05/10/07 02:31:33 PM	37.36	TSC00010	Zarqa Qazi
TSI0000005	03/01/07 09:20:28 AM	-117.52	TSC00009	Michael Feng
TSI0000004	02/28/07 10:47:08 PM	135.00	TSC00009	Michael Feng
TSI0000003	02/12/07 01:18:47 AM	94.92	TSC00008	Selene
TSI0000002	01/27/07 12:01:00 AM	133.34	TSC00007	Johnny Lee
TSI0000001	12/01/06 11:41:14 PM	371.00	TSC00005	Leodoctor Computer Services

Below the table is a search bar with the text "Find what:" and a "FindNext" button. At the bottom of the dialog box are two buttons: "Detail" and "Close".

Display the transaction records, Click [Detail] button to display details and can reprint the receipt.



- **Sales Analysis**

Analyze the sales speed and the inventory situation in a specific period, and print out the report.

[illegible]

- **Sales Report**

Enter a period to report

Items Sales Report – report the sales volumes sort by items

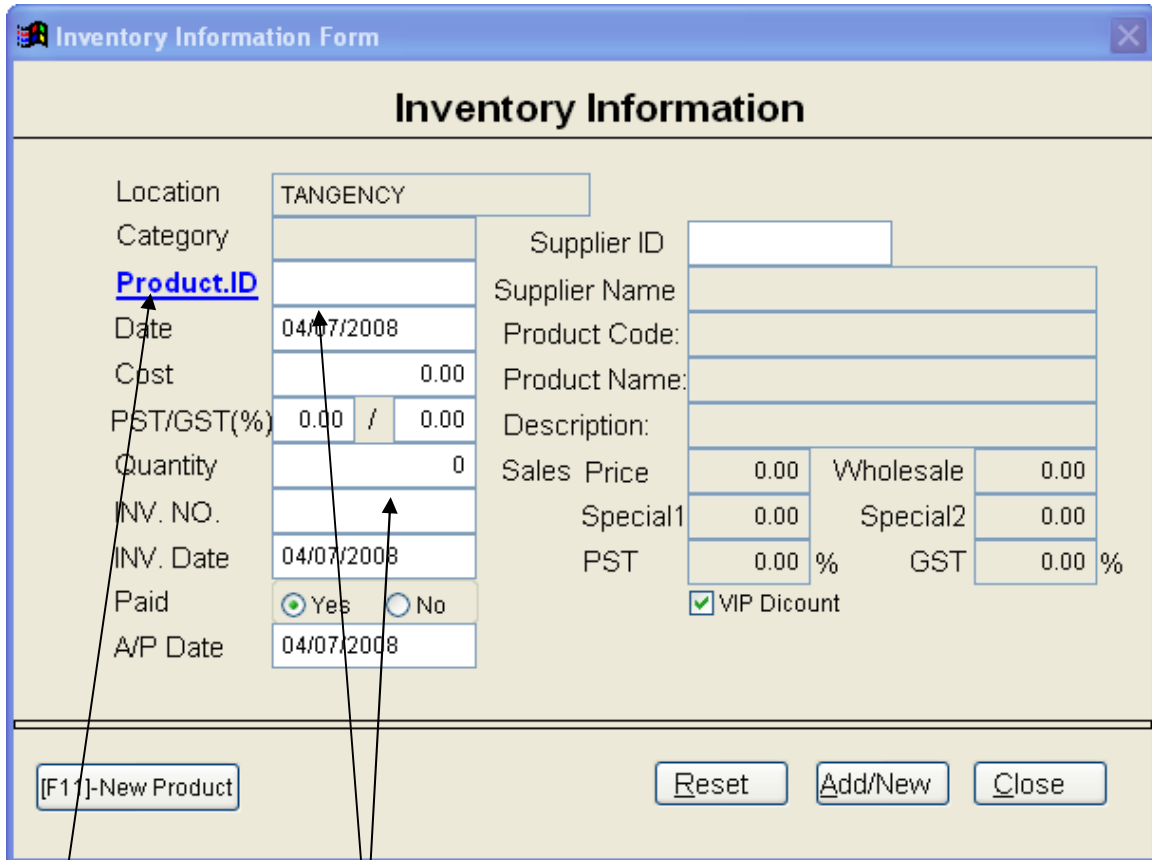
Operator Sales Report – report the sales volumes sort by operator

Location Sales Report - report the sales volumes sort by location

Period Sales Report – report the sales volumes ort by date

2) Inventory Management

• Inventory Items Check-in



The screenshot shows the 'Inventory Information Form' window. It contains various input fields for inventory management. The 'Product.ID' field is highlighted with a blue border and a blue underline. Arrows point from the 'Product.ID' field to the 'Product ID' field in the 'Supplier Information' section and to the 'Product Code' field in the 'Product Information' section. The 'Product ID' field is also highlighted with a blue border. The 'Product Code' field is also highlighted with a blue border. The 'Product Name' field is also highlighted with a blue border. The 'Description' field is also highlighted with a blue border. The 'Sales Price' field is also highlighted with a blue border. The 'Special1' field is also highlighted with a blue border. The 'Special2' field is also highlighted with a blue border. The 'PST' field is also highlighted with a blue border. The 'GST' field is also highlighted with a blue border. The 'VIP Discount' checkbox is checked. The 'Reset', 'Add/New', and 'Close' buttons are at the bottom right. The '[F11]-New Product' button is at the bottom left.

Inventory Information			
Location	TANGENCY		
Category			
<u>Product.ID</u>			
Date	04/07/2008		
Cost	0.00		
PST/GST(%)	0.00	/	0.00
Quantity	0		
INV. NO.			
INV. Date	04/07/2008		
Paid	<input checked="" type="radio"/> Yes <input type="radio"/> No		
A/P Date	04/07/2008		
Supplier ID			
Supplier Name			
Product Code:			
Product Name:			
Description:			
Sales Price	0.00	Wholesale	0.00
Special1	0.00	Special2	0.00
PST	0.00 %	GST	0.00 %
<input checked="" type="checkbox"/> VIP Discount			
<input type="button" value="[F11]-New Product"/> <input type="button" value="Reset"/> <input type="button" value="Add/New"/> <input type="button" value="Close"/>			

Enter data directly or double click to select a value from the pop-up window

Double click if it is a new item, then the more products' information can be input.

- **Items Check-in Revising**

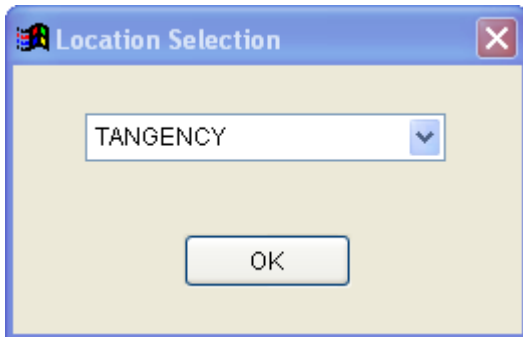
You may high light a record to display detail, edit, or delete.

[illegible]

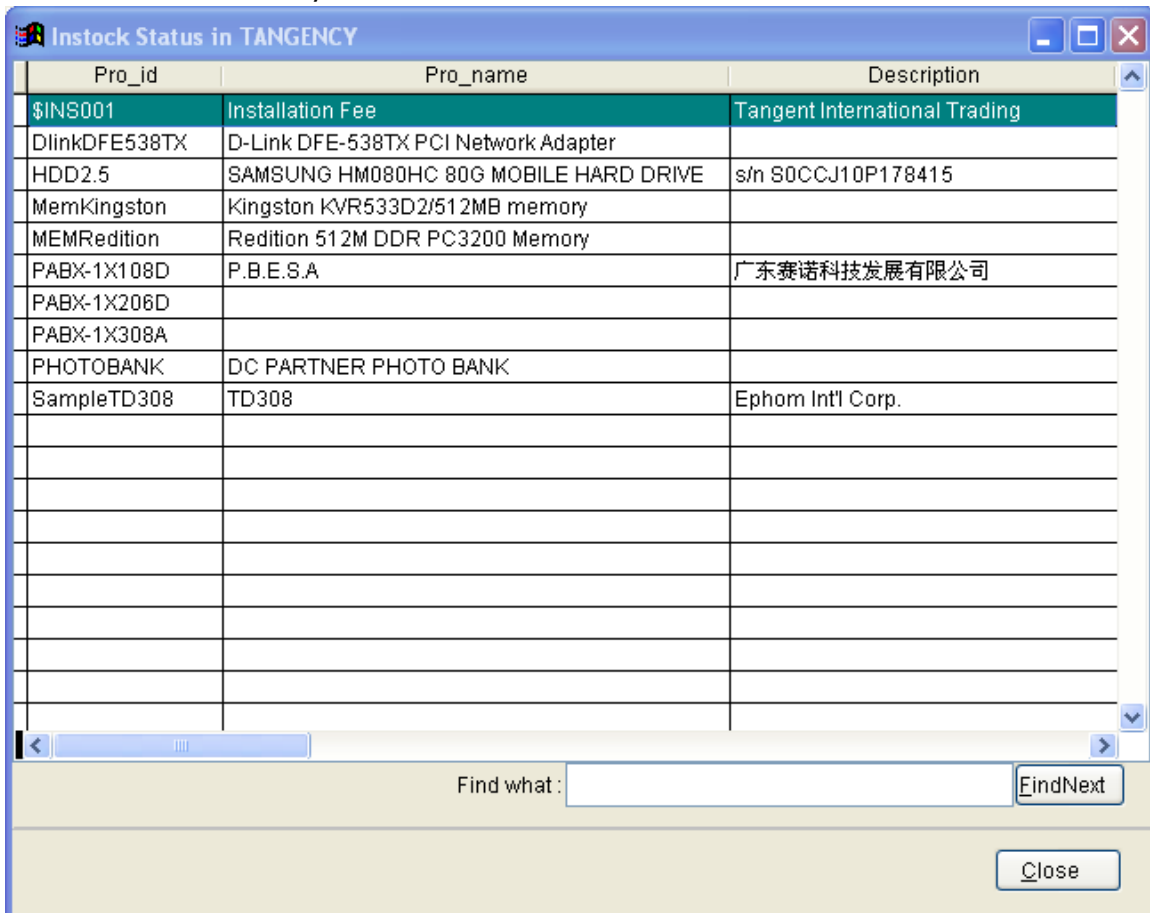


- **Show Inventory Status**

Choose a location of the inventory from the box as below



And then it will show you the in-stock situation as below

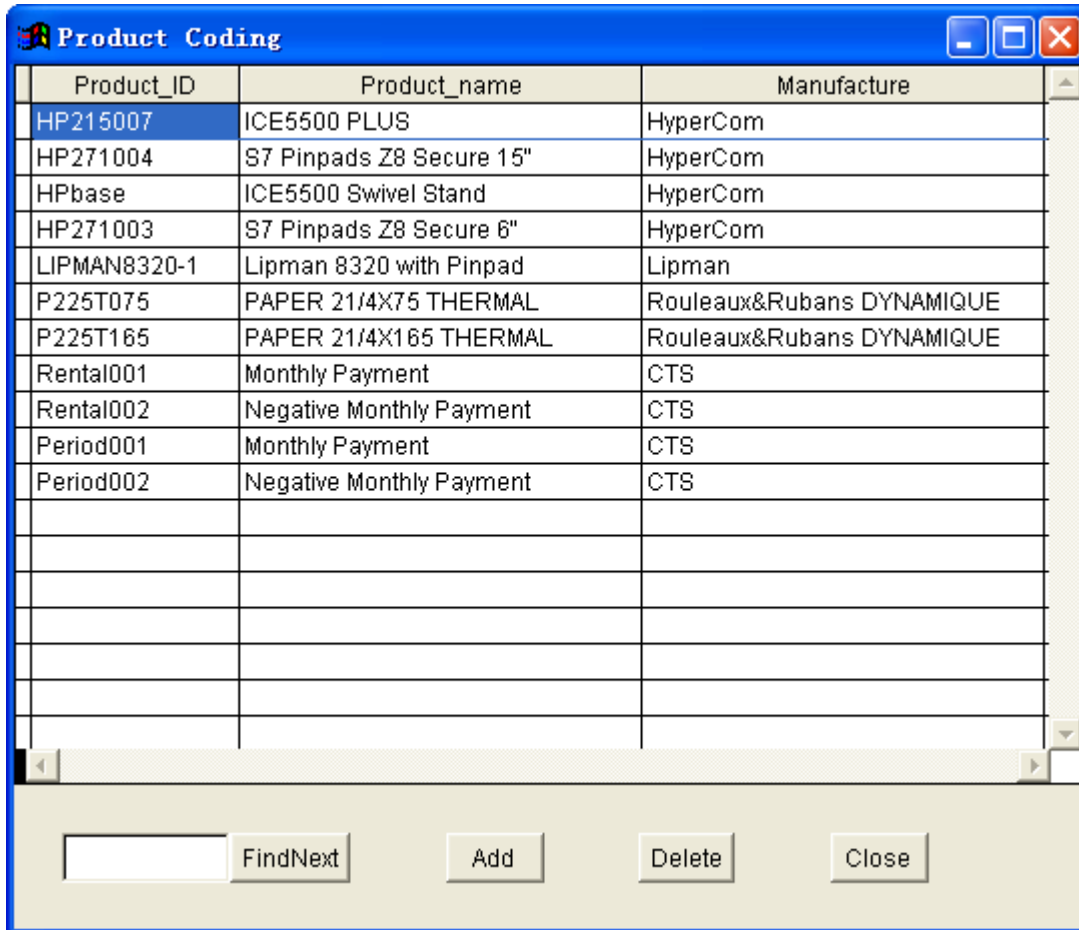


- **Print Inventory Status**

Print out the in stock situation in report format

• Items Coding

Code for each item which can be entered directly or by barcode scanner



Product_ID	Product_name	Manufacture
HP215007	ICE5500 PLUS	HyperCom
HP271004	S7 Pinpads Z8 Secure 15"	HyperCom
HPbase	ICE5500 Swivel Stand	HyperCom
HP271003	S7 Pinpads Z8 Secure 6"	HyperCom
LIPMAN8320-1	Lipman 8320 with Pinpad	Lipman
P225T075	PAPER 21/4X75 THERMAL	Rouleaux&Rubans DYNAMIQUE
P225T165	PAPER 21/4X165 THERMAL	Rouleaux&Rubans DYNAMIQUE
Rental001	Monthly Payment	CTS
Rental002	Negative Monthly Payment	CTS
Period001	Monthly Payment	CTS
Period002	Negative Monthly Payment	CTS

FindNext Add Delete Close

Note: In case of the prefix of Product ID is \$ sign, that means this product's quantity is countless, for example, services, installation fee, unlimited copy of software, and etc. Once you code it, no need to check in the product any more.

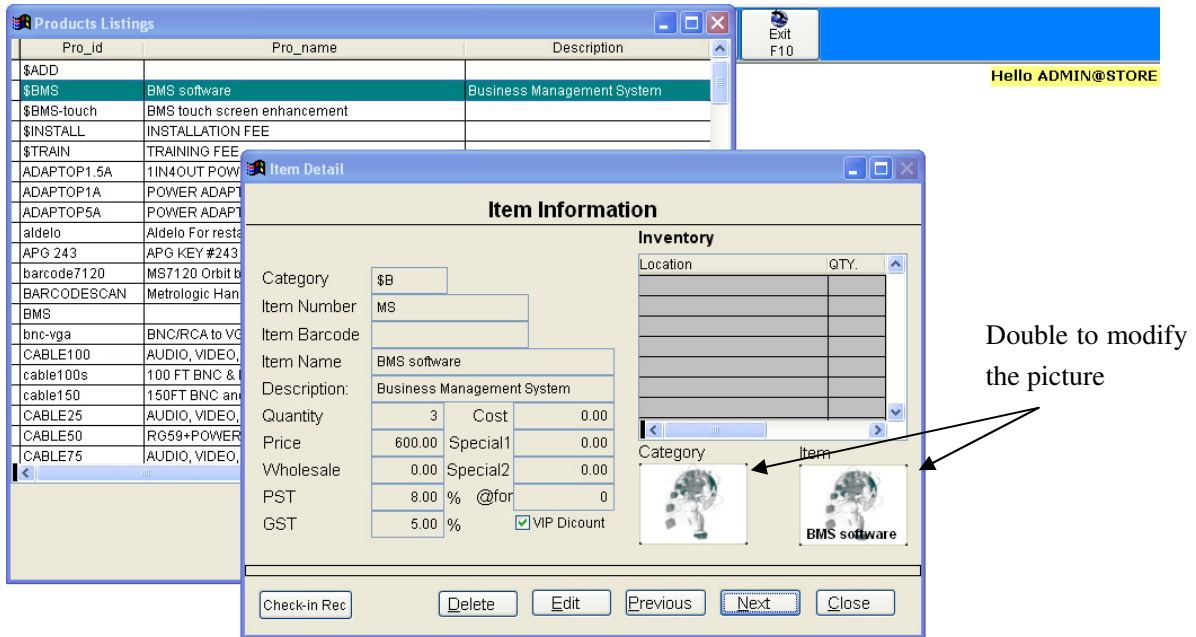
- **Items Pricing**

You can set a unit price and PST/GST rate for each item. Also you can set them in batch depends on you assign the rules such as setting a relation between unit price and capital.

[illegible]

• Modify Items

Input the barcode, product ID, and any information of an item, and find out and display the detail.



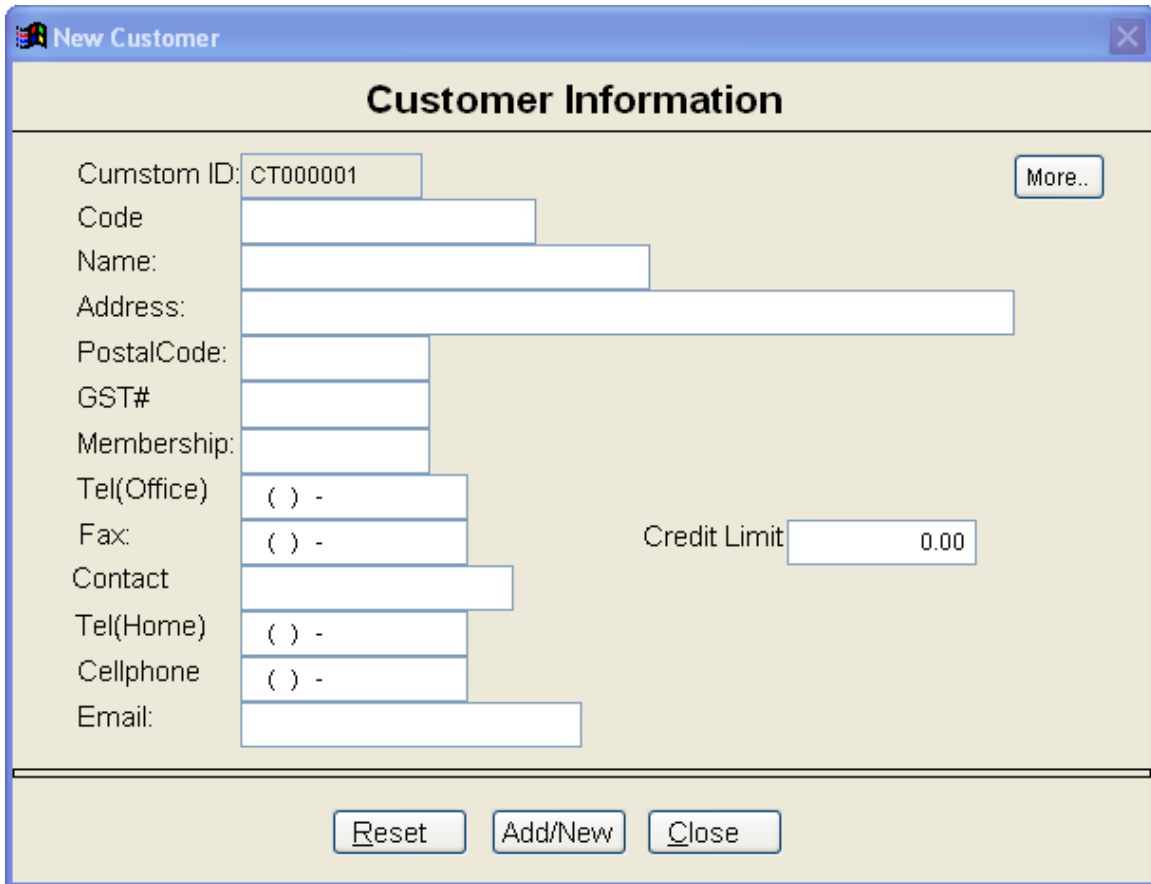
Stand-alone

• Modify Category



3) Customers Management

- New Customers



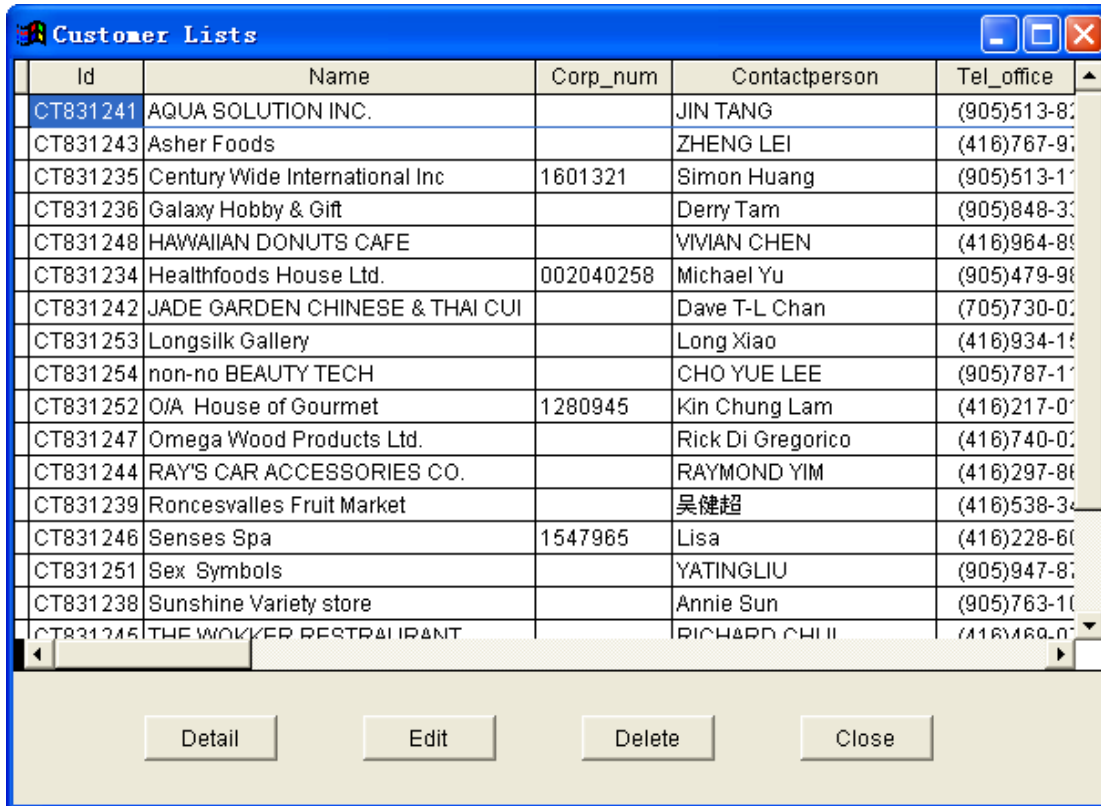
The image shows a software window titled "New Customer" with a close button in the top right corner. The window contains a section titled "Customer Information" with a list of fields for data entry. The fields are: Cumstom ID (with value CT000001 and a "More.." button), Code, Name, Address, PostalCode, GST#, Membership, Tel(Office) (with a "() -" placeholder), Fax (with a "() -" placeholder), Contact, Tel(Home) (with a "() -" placeholder), Cellphone (with a "() -" placeholder), and Email. A "Credit Limit" field is also present with the value 0.00. At the bottom of the window are three buttons: "Reset", "Add/New", and "Close".

Cumstom ID:	CT000001	More..
Code		
Name:		
Address:		
PostalCode:		
GST#		
Membership:		
Tel(Office)	() -	
Fax:	() -	Credit Limit 0.00
Contact		
Tel(Home)	() -	
Cellphone	() -	
Email:		

Reset Add/New Close

• Display Customers

You may high light a customer record to display detail, edit, or delete.

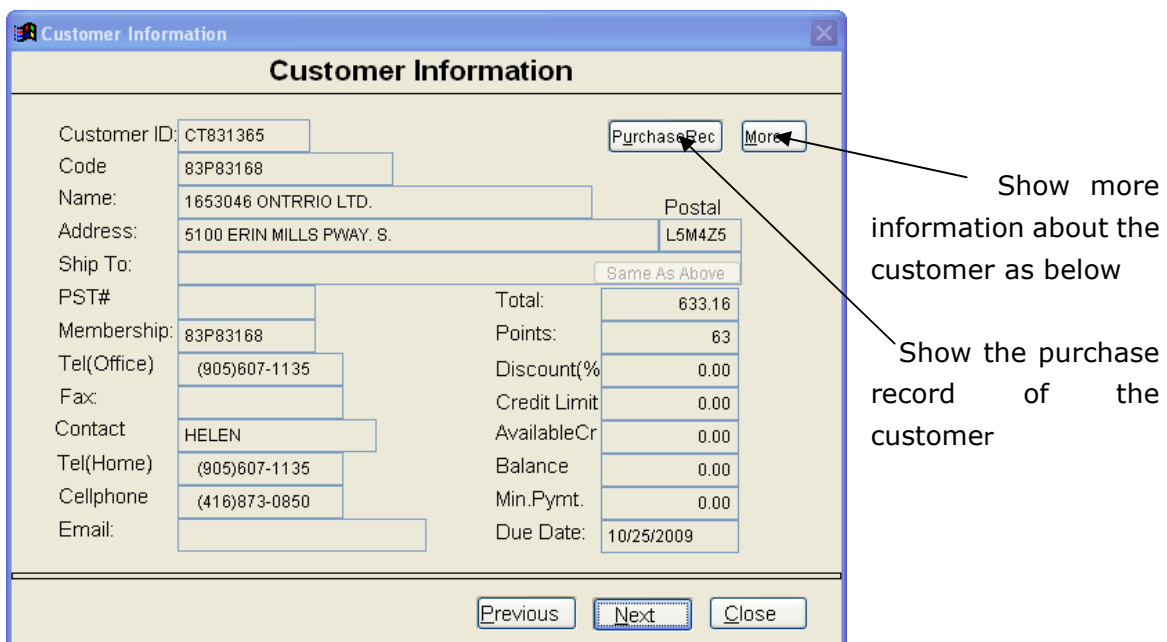


Id	Name	Corp_num	Contactperson	Tel_office
CT831241	AQUA SOLUTION INC.		JIN TANG	(905)513-82
CT831243	Asher Foods		ZHENG LEI	(416)767-95
CT831235	Century Wide International Inc	1601321	Simon Huang	(905)513-11
CT831236	Galaxy Hobby & Gift		Derry Tam	(905)848-33
CT831248	HAWAIIAN DONUTS CAFE		VIVIAN CHEN	(416)964-89
CT831234	Healthfoods House Ltd.	002040258	Michael Yu	(905)479-98
CT831242	JADE GARDEN CHINESE & THAI CUI		Dave T-L Chan	(705)730-02
CT831253	Longsilk Gallery		Long Xiao	(416)934-15
CT831254	non-no BEAUTY TECH		CHO YUE LEE	(905)787-11
CT831252	O/A House of Gourmet	1280945	Kin Chung Lam	(416)217-01
CT831247	Omega Wood Products Ltd.		Rick Di Gregorico	(416)740-02
CT831244	RAY'S CAR ACCESSORIES CO.		RAYMOND YIM	(416)297-88
CT831239	Roncesvalles Fruit Market		吴健超	(416)538-34
CT831246	Senses Spa	1547965	Lisa	(416)228-60
CT831251	Sex Symbols		YATINGLIU	(905)947-87
CT831238	Sunshine Variety store		Annie Sun	(905)763-10
CT831245	THE WOKKER RESTAURANT		RICHARD CHIU	(416)469-01

Buttons: Detail, Edit, Delete, Close

• Search Customers

Search a keyword from the customer database and display the details



Customer Information

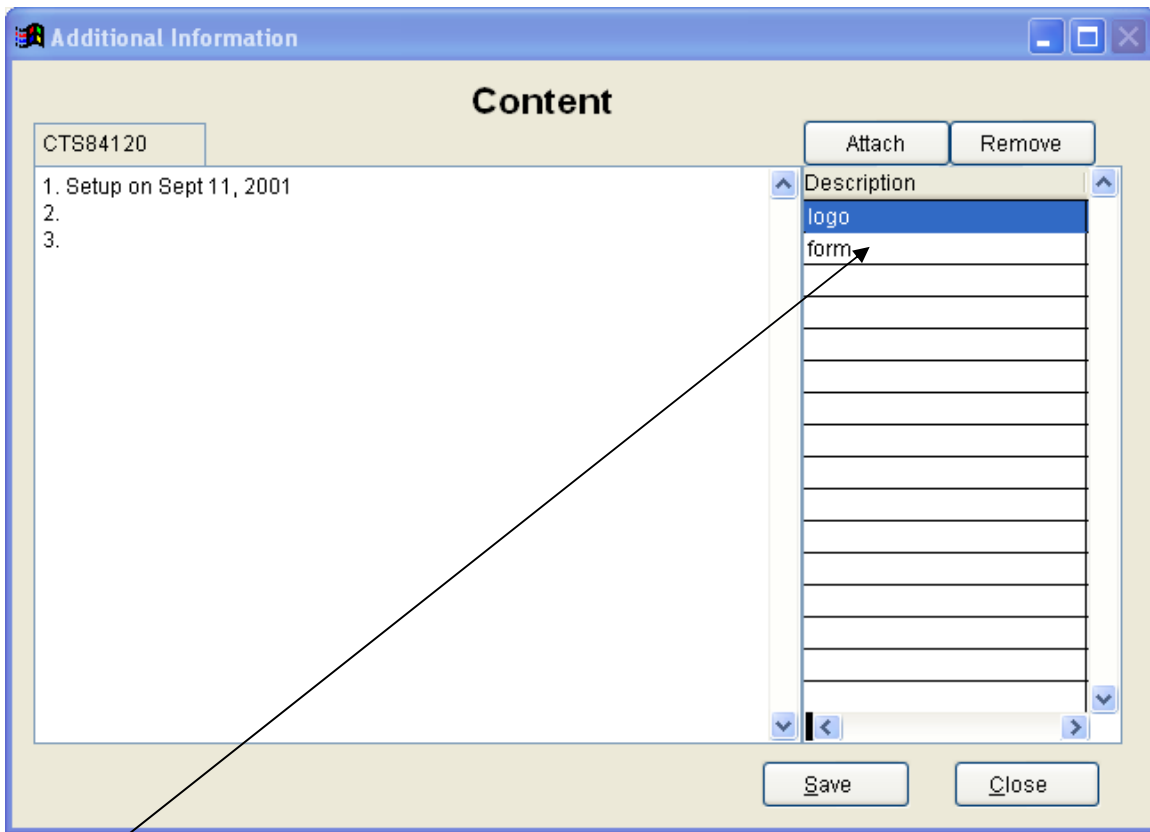
Customer ID: CT831365
 Code: 83P83168
 Name: 1653046 ONTRRIO LTD.
 Address: 5100 ERIN MILLS PWAY. S.
 Ship To: L5M4Z5
 PST#: Same As Above
 Membership: 83P83168
 Tel(Office): (905)607-1135
 Fax:
 Contact: HELEN
 Tel(Home): (905)607-1135
 Cellphone: (416)873-0850
 Email:
 Total: 633.16
 Points: 63
 Discount(%): 0.00
 Credit Limit: 0.00
 AvailableCr: 0.00
 Balance: 0.00
 Min.Pymt: 0.00
 Due Date: 10/25/2009

Buttons: Previous, Next, Close

Annotations:

- Show more information about the customer as below (points to More button)
- Show the purchase record of the customer (points to PurchaseRec button)

. More customer information

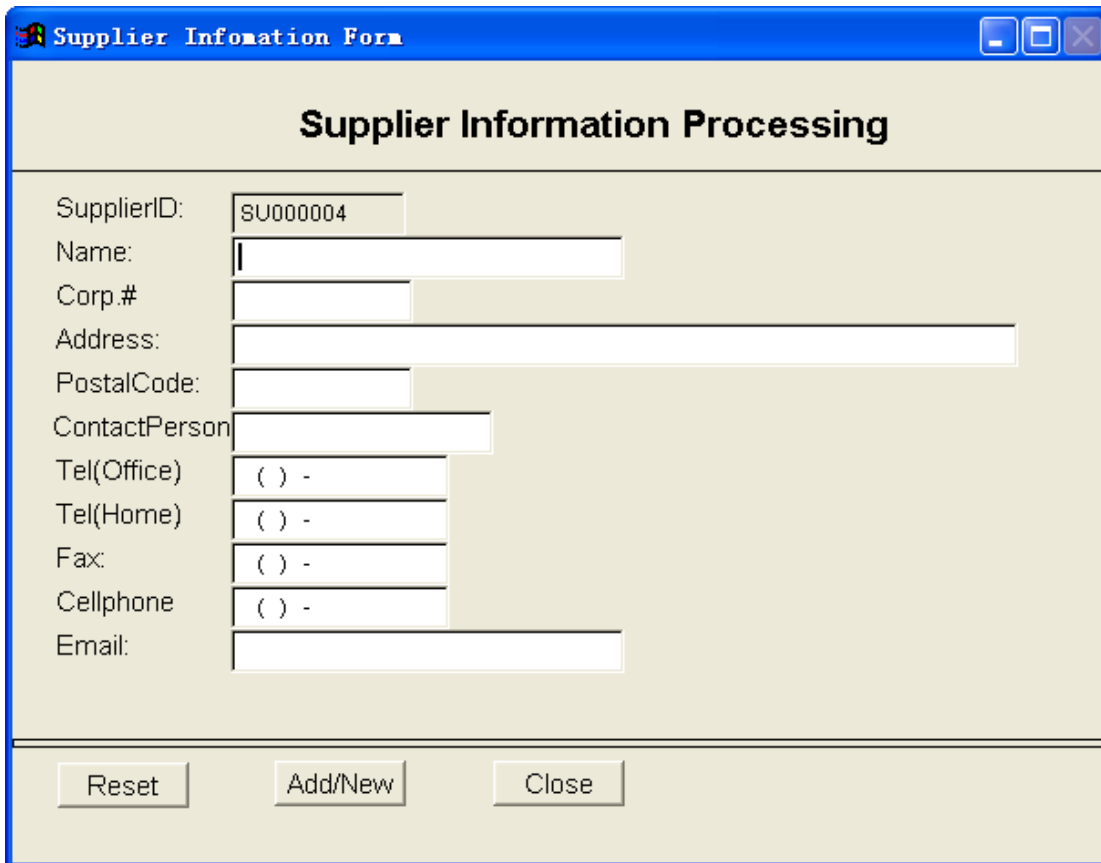


The screenshot shows a window titled "Additional Information" with a "Content" section. In the top left of the content area, there is a text box containing "CTS84120". Below it is a list with three items: "1. Setup on Sept 11, 2001", "2.", and "3.". To the right of this list is a "Description" list with a scroll bar. The first two items in the "Description" list are "logo" and "form", both of which are highlighted in blue. Above the "Description" list are two buttons: "Attach" and "Remove". At the bottom of the window are two buttons: "Save" and "Close". An arrow points from the "form" item in the "Description" list to the text below the screenshot.

Attachment can be any type of file, such as PDF, DOC, JPG and etc. Double click to open it.

4) Suppliers Management

- New Suppliers



The image shows a software window titled "Supplier Information Form". The window has a blue title bar with standard Windows window controls (minimize, maximize, close) on the right. The main content area has a light beige background and is titled "Supplier Information Processing" in bold black text. Below the title, there is a list of fields for entering supplier information. The fields are arranged in two columns. The first column contains labels: SupplierID, Name, Corp.#, Address, PostalCode, ContactPerson, Tel(Office), Tel(Home), Fax, Cellphone, and Email. The second column contains input boxes. The SupplierID box contains the text "SU000004". The Name, Corp.#, Address, and Email boxes are empty. The PostalCode, ContactPerson, Tel(Office), Tel(Home), Fax, and Cellphone boxes are empty and have a small "() -" placeholder text. At the bottom of the window, there are three buttons: "Reset", "Add/New", and "Close".

SupplierID:	SU000004
Name:	
Corp.#	
Address:	
PostalCode:	
ContactPerson	
Tel(Office)	() -
Tel(Home)	() -
Fax:	() -
Cellphone	() -
Email:	

Reset Add/New Close

- **Display Supplier**

You may high light a customer record to display detail, edit, or delete.

[illegible]

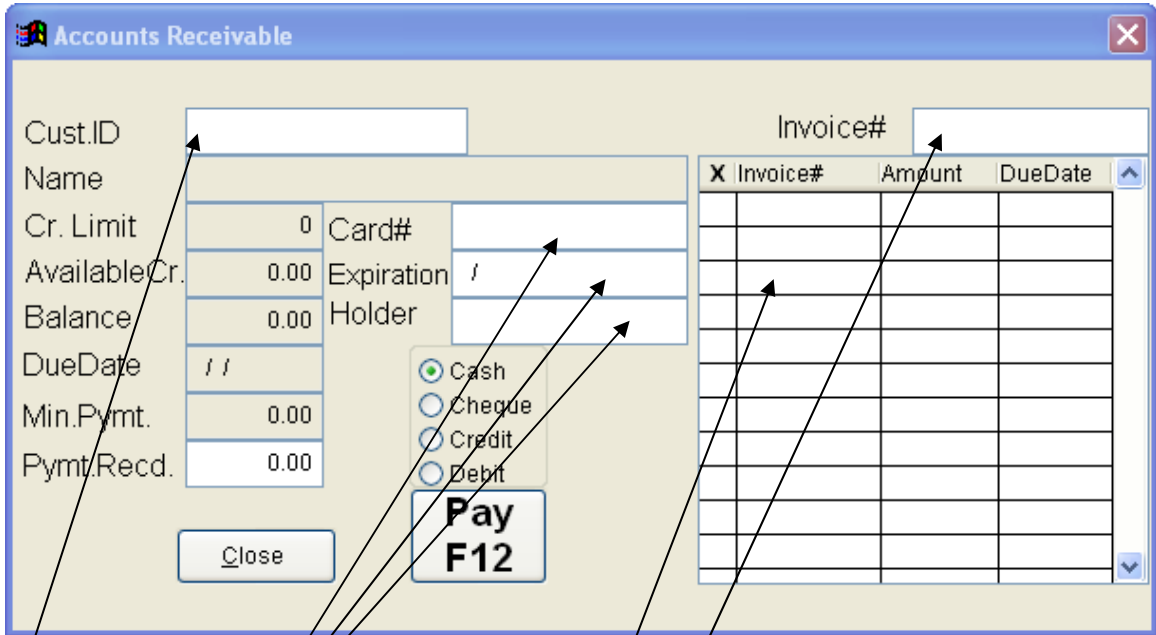
- **Search Suppliers**

Search a keyword from the supplier database and display the detail

Customer Information			
Customer ID:	CT831365	PurchaseRec	More..
Code	83P83168		
Name:	1653046 ONTRRIO LTD.	Postal	
Address:	5100 ERIN MILLS PWAY. S.	L5M4Z5	
Ship To:	Same As Above		
PST#		Total:	633.16
Membership:	83P83168	Points:	63
Tel(Office)	(905)607-1135	Discount(%)	0.00
Fax:		Credit Limit	0.00
Contact	HELEN	AvailableCr	0.00
Tel(Home)	(905)607-1135	Balance	0.00
Cellphone	(416)873-0850	Min.Pymt.	0.00
Email:		Due Date:	10/25/2009

5) Bill Management

• Accounts Receivable



The Accounts Receivable window contains the following fields and controls:

- Cust.ID**: Text input field.
- Name**: Text input field.
- Cr. Limit**: Text input field with value 0.
- AvailableCr.**: Text input field with value 0.00.
- Balance**: Text input field with value 0.00.
- DueDate**: Text input field with value //.
- Min.Pymt.**: Text input field with value 0.00.
- Pymt.Recd.**: Text input field with value 0.00.
- Card#**: Text input field.
- Expiration**: Text input field with value /.
- Holder**: Text input field.
- Payment Method**: Radio buttons for Cash (selected), Cheque, Credit, and Debit.
- Pay F12**: Button.
- Close**: Button.
- Invoice#**: Text input field.
- Table**: A table with columns Invoice#, Amount, and DueDate.

Double click to pop up a window in which displays all the customers who still have unpaid bill.

Collection of credit card information if the customer pays by credit card

Double click to pop up a window in which display the unpaid invoices

Here displays the unpaid invoices relevant to the customer to be selected.

• Accounts Payable

Print out all invoices we have to pay for

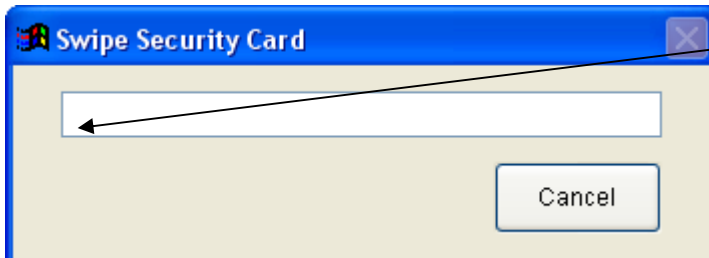
• Cust. Pymt. Pending Lists

Print out all customers who still have unpaid bill

• Invo. Pymt. Pending Lists

Print out all unpaid invoices from customers

• Gift Card Issuance



The Swipe Security Card window contains the following fields and controls:

- Text Input Field**: A large text input field for entering the security code or swiping the card.
- Cancel**: Button.

Type the security code or swipe the card

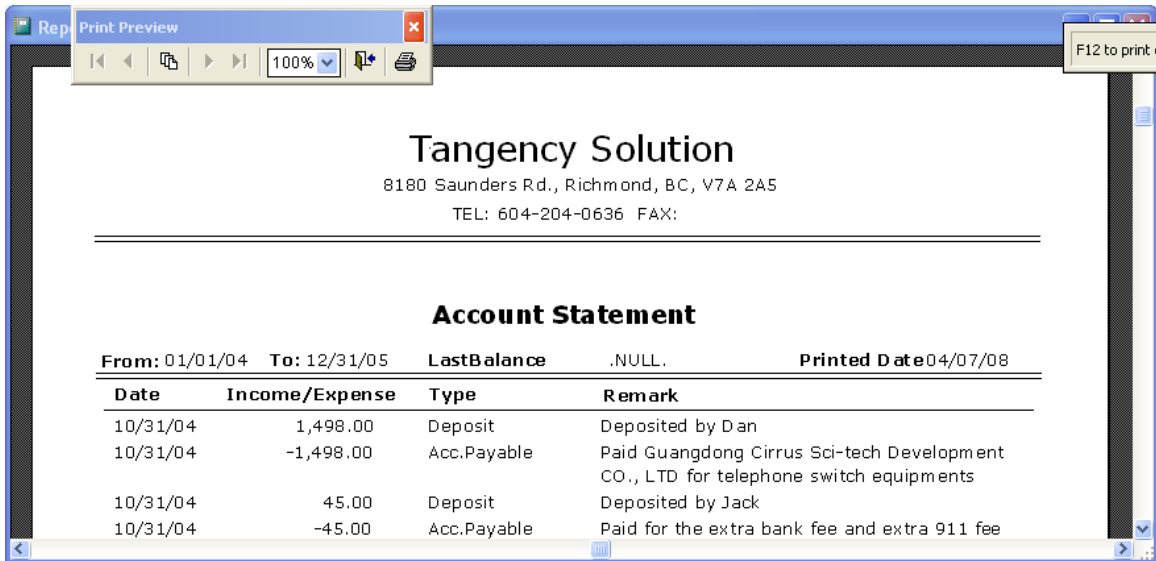
System automatically does the batch close for the sales situation.

Display the bookkeeping records.

Print an account statement.

➤ Input the period of wanted statement to print

Looks like this:



Tangency Solution
8180 Saunders Rd., Richmond, BC, V7A 2A5
TEL: 604-204-0636 FAX:

Account Statement

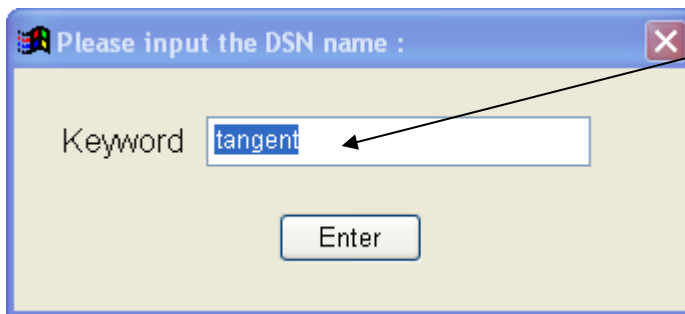
From: 01/01/04 To: 12/31/05 LastBalance .NULL. Printed Date 04/07/08

Date	Income/Expense	Type	Remark
10/31/04	1,498.00	Deposit	Deposited by Dan
10/31/04	-1,498.00	Acc.Payable	Paid Guangdong Cirrus Sci-tech Development CO., LTD for telephone switch equipments
10/31/04	45.00	Deposit	Deposited by Jack
10/31/04	-45.00	Acc.Payable	Paid for the extra bank fee and extra 911 fee

7) Tools

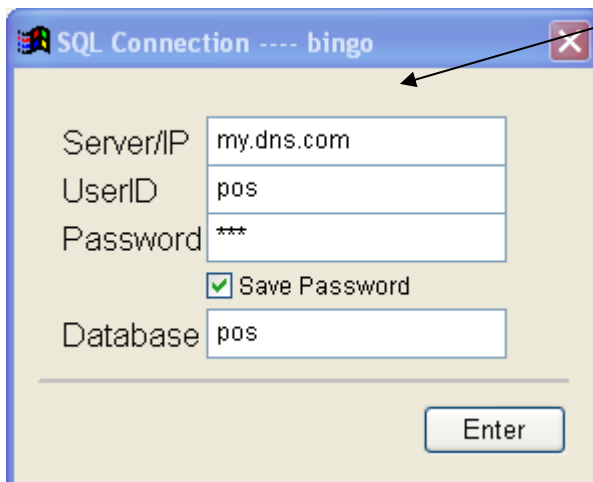
• Switch System

Switch the system between Remote database version and Local database version. If switch to Remote version, system will ask the DSN (Data Source Name) as below that is an ODBC name set up by Operating System administrator.



The default value is the last switching name. If empty this field, the operation system box will appear to ask the DSN.

After click the Enter button, a box pops up as blow:

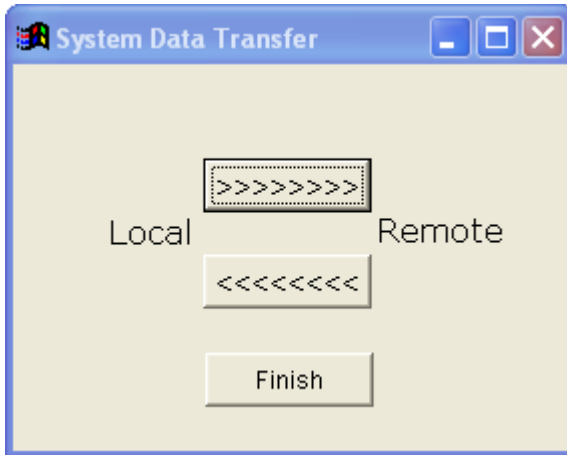


The database server's IP/Domain

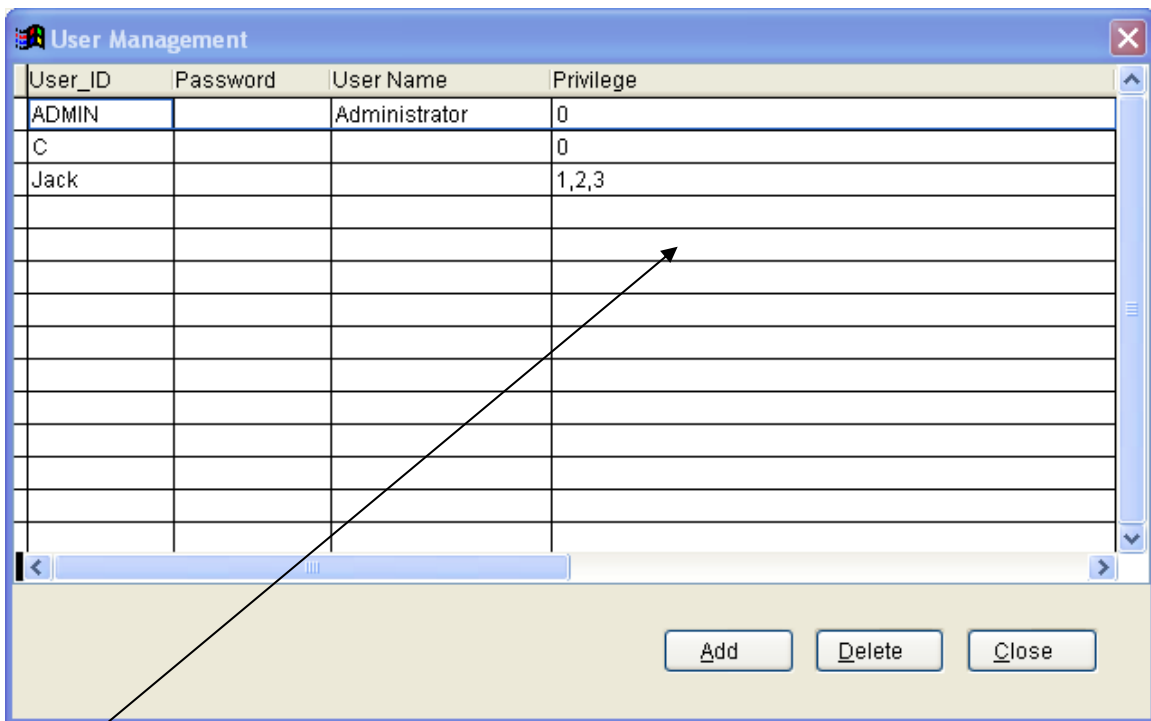
Default value of UserID, Password, and Database is the last remote connection, those are issued by the database administrator.

- **System Synchronizing**

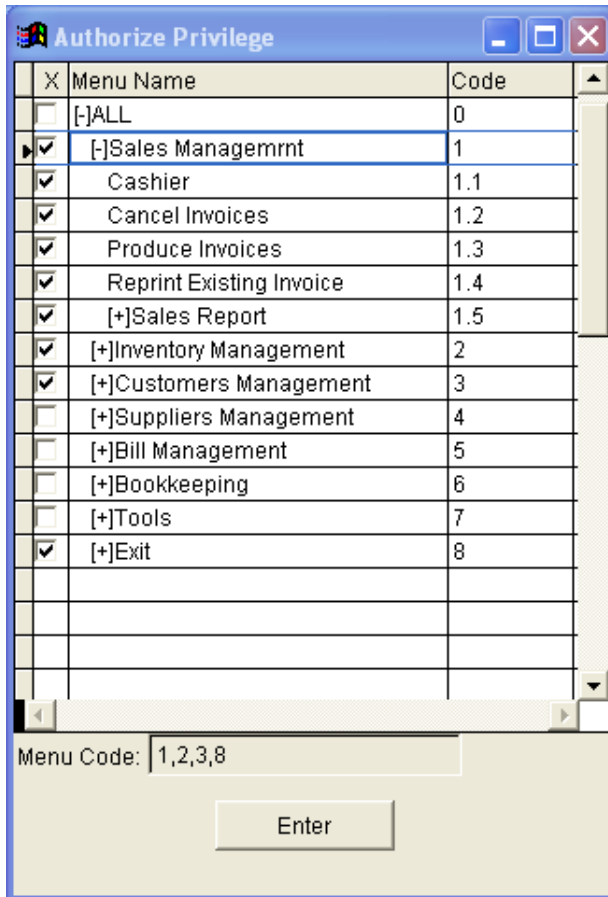
Transfer all data between MySQL database and File database. The box will appear as below.



- **User Management**



Input the privilege code here or double click to lead a box pops up as below,



<input checked="" type="checkbox"/>	Menu Name	Code
<input type="checkbox"/>	[+]ALL	0
<input checked="" type="checkbox"/>	[+]Sales Managemrnt	1
<input checked="" type="checkbox"/>	Cashier	1.1
<input checked="" type="checkbox"/>	Cancel Invoices	1.2
<input checked="" type="checkbox"/>	Produce Invoices	1.3
<input checked="" type="checkbox"/>	Reprint Existing Invoice	1.4
<input checked="" type="checkbox"/>	[+]Sales Report	1.5
<input checked="" type="checkbox"/>	[+]Inventory Management	2
<input checked="" type="checkbox"/>	[+]Customers Management	3
<input type="checkbox"/>	[+]Suppliers Management	4
<input type="checkbox"/>	[+]Bill Management	5
<input type="checkbox"/>	[+]Bookkeeping	6
<input type="checkbox"/>	[+]Tools	7
<input checked="" type="checkbox"/>	[+]Exit	8
<input type="checkbox"/>		
<input type="checkbox"/>		
<input type="checkbox"/>		
<input type="checkbox"/>		

Menu Code: 1,2,3,8

Enter

Click [+] to expand the subfunctions and click the check box to select the function. The menu code may be generated.

• Backup Database

Back the data from the computer. If the data is in the remote server, you must synchronize from the server in advance, and then do backup.

• Restore Database

Restore the data to the computer

• Export Data to Excel

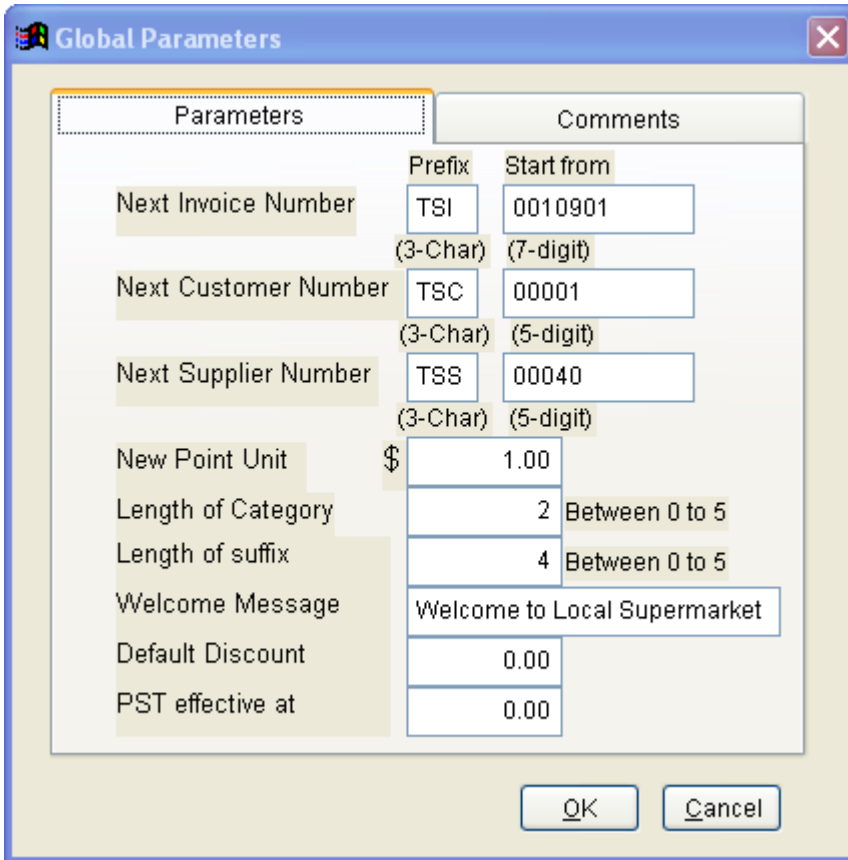
Export Items, Customers, Suppliers, and Invoices information to an Excel file.

• Check for updates

Check the updates from the website. It will show you the current version and the latest version. You can download the latest one to update the application.

• Configuration

Set up the basic parameter including Global Parameters and Local Parameters.



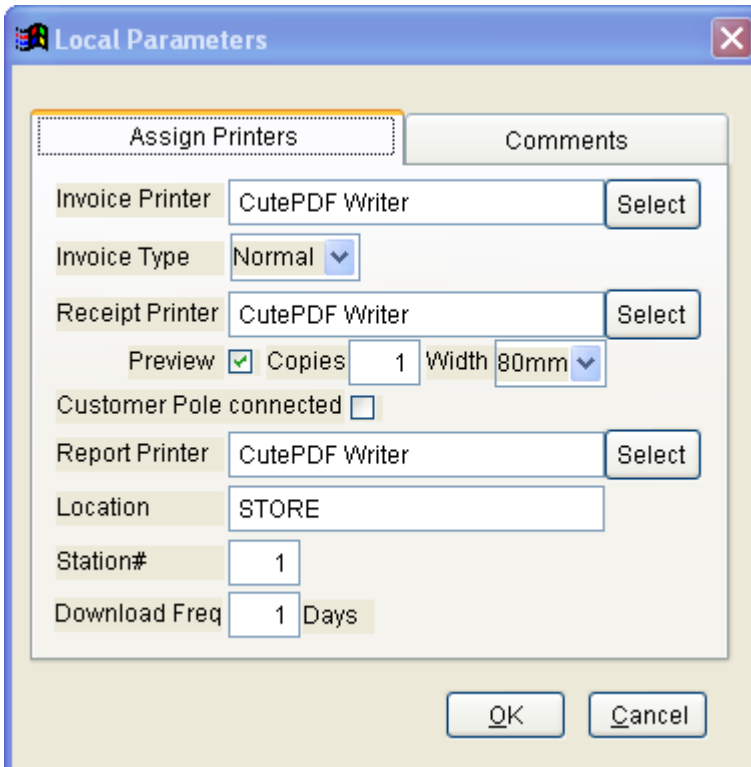
Global Parameters

Parameters	Prefix	Start from	Comments
Next Invoice Number	TSI (3-Char)	0010901 (7-digit)	
Next Customer Number	TSC (3-Char)	00001 (5-digit)	
Next Supplier Number	TSS (3-Char)	00040 (5-digit)	
New Point Unit	\$	1.00	
Length of Category		2	Between 0 to 5
Length of suffix		4	Between 0 to 5
Welcome Message		Welcome to Local Supermarket	
Default Discount		0.00	
PST effective at		0.00	

OK Cancel

Global Parameters

It looks like this, and the Comments page can input the comments that will be printed on the invoice and receipt over company-wide.



Local Parameters

Assign Printers	Comments
Invoice Printer: CutePDF Writer [Select]	
Invoice Type: Normal [v]	
Receipt Printer: CutePDF Writer [Select]	
Preview: <input checked="" type="checkbox"/> Copies: 1 Width: 80mm [v]	
Customer Pole connected: <input type="checkbox"/>	
Report Printer: CutePDF Writer [Select]	
Location: STORE	
Station#: 1	
Download Freq: 1 Days	

OK Cancel

Local Parameters It looks like this, and the Comments page can input the comments that will be printed on the invoice and receipt only in that specific location.

- **Change Password**

Change the password of the current user

- **Achievement**

- Achieve Sale Data**

As the time goes by for using the system, the database will grow bigger and bigger. It costs more and more resources and slows down the performance of the system. To achieve the sale data and save to an external storage is strongly recommended.

- Retrieve Achieves**

System provides a function to access the achieved data.

- **Restore to Factory Defaults**

All data in the system will be cleared. The system returns to the factory default.

- **License Refresh**

Download the license and refresh it.

8) Exit

- **About**

It will show as below



Click here to get the system up to date. Internet connection is required.

- **Logout**

Log out the user

- **Quit**

Exit the system